Vocal interactivity in-and-between humans, animals and robots - Transparency Notice

The Alan Turing Institute (registered charity (1162533) and company limited by guarantee 09512457, based at the British Library, 96 Euston Road, London NW1 2DB) is strongly committed to protecting the privacy of those who make contact with us.

This transparency notice applies to:

* Those with whom share their details with us via the QMUL e-shop with regards to the Second international workshop on vocal interactivity in-and-between humans, animals and robots.

This notice may update over time. When we change the notice, you will be able to see the updates on this page.

Cookies

We do not use cookies on this site.

How we use your personal information

If you apply to attend one of our workshops we collect your name and email address that you provide to us. This will be sent via email and securely stored in Microsoft Sharepoint. We use this personal information to contact you directly, should we have a query about your participation in the event. The servers for Sharepoint are based in the EU.

We are working to ensure that our information storage and information management policies are in line with the GDPR regulations, the EU legislation protecting personal information rights. [Find out more about GDPR](https://www.eugdpr.org/).

Lawful Basis for using your personal information

We will only use your personal information where the law allows us to. We use your personal information under the basis of consent.

Information sharing

We will not sell or rent your information, or share it with other companies for marketing purposes.

We share your information with third-party service providers who provide services to us.

The following activities are carried out by third-party service providers on our behalf: archiving and records management; IT support and maintenance; hosting our website (including analytics); marketing campaigns; carrying out surveys and obtaining feedback on our services; grant applications, event registration management

All our third-party service providers are required to take appropriate security measures to protect your personal information in line with our policies. We do not allow our third-party service providers to use your personal information for their own purposes or to send your personal information outside the EEA. We only permit them to process your personal information for specified purposes and in accordance with our instructions.

Information security

We have put in place:

1. appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed; and
2. procedures to deal with any suspected information security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

Linking to other websites

This transparency notice only covers The Alan Turing Institute. We are not responsible for how other websites track visitors and store information when you access them through links from our site. It is your own responsibility to check each website’s own transparency notice to find out how they use your personal information.

How long will we keep your personal information?

We will keep your personal information in Sharepoint for up to 12 months following the end of your engagement with us for the lawful processing basis as stated in this document.

If you have signed up to receive communications from us, we will keep your personal information for up to 12 months following your decision to opt out of those communications.

Contact us

For further information or to provide feedback on our transparency notice, or would like us to remove any of your personal information that we hold, please contact us at [info@turing.ac.uk](mailto:info@turing.ac.uk).

Your rights

You have the right to be informed of how we collect and use your information, the right to access this information, to rectification, to erasure, to restrict processing, to information portability, to object to how we use your information, and rights in relation to automated decision making and profiling.

To exercise any of your rights in relation to your personal information, please contact info@turing.ac.uk

You also have the right to [lodge a complaint with the Information Commissioner’s Office](https://ico.org.uk/for-the-public/raising-concerns/) (ICO) regarding how we use your information.

[Read more about your rights](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/).